

TUSCARAWAS COUNTY
 An Equal Opportunity Employer
POSITION DESCRIPTION

Office/Agency:	Tuscarawas County Commissioners	Employee Name:	
Class Title:		Position Title:	Seasonal Laborer
Dept./Div.:	Water & Sewer	Civil Service Status:	Unclassified
Unit:	Water & Sewer	Employment Status:	
Reports To:	Superintendent/Designee	FLSA Status:	Non-Exempt

JOB RESPONSIBILITIES: In addition to the following, perform other related duties as required

The seasonal laborer is responsible for a variety of manual tasks as assigned by the Superintendent or other lead personnel. Background in general labor, painting, stripping, operation of basic equipment including weed eaters, mowers, light tractors, hand tools, power washer, or any equivalent combination of experience that would provide the necessary knowledge, abilities and skills.

ESSENTIAL FUNCTIONS OF THE POSITION:

- Attends various training sessions, video conferences, and workshops as assigned.
- Works outside of typical work schedule/business hours as required.
- Demonstrates regular and predictable attendance.
- Operate County vehicle in a safe manner.
- Utilization of personal protective equipment to include safety glasses, hard toe boots, hi-viz safety vests, gloves, respirator masks, fall protection, seat belt, hard hat, ear plugs or other PPE as directed.
- Grounds maintenance, painting, power wash, clearing around hydrants, manholes, and related water and wastewater facilities and equipment.
- Assist and support other personnel.
- Working in streets, along roadways and other hazardous traffic areas as assigned.
- Driving County vehicle to include towing equipment.
- Subject to the Tuscarawas County Personnel Manual and the Tuscarawas County Metropolitan Sewer District Safety Manual.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Valid Ohio Driver's license.

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EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive.

Ability to operate a variety of power equipment such as light tractors, weed eaters, power washer, hand tools, mowers and other equipment necessary to perform duties.

PHYSICALLY DEMANDING WORKING CONDITIONS:

- Alternate frequently between sitting/standing/walking throughout the workday.
- Lift/carry a minimum of seventy (70) pounds.
- Reaching with bilateral upper extremities into/up to/down to various heights.
- Push/pull power equipment.
- Climb onto stepladder and extension ladders.
- Bend/squat/crouch/kneel.

JOB DUTIES AND WORKER CHARACTERISTICS

100% Performs a variety of manual labor tasks at the direction of the Superintendent or other lead personnel. Travels to designated work sites and performs mowing, trimming or other landscaping duties as assigned. Operates power washer to clean equipment or other surfaces as directed, Prepare, paint and clean Water & Sewer properties.

HOURS

M-W 7:30 AM to 4:00 PM

TH 7:30 AM to 2:00 PM

Friday – Off

Hours may be altered at the discretion of the employer due to inclement weather or other operational needs.

BENEFITS

The employee is not eligible for the standard benefits. The employee shall have no rights to sick leave, vacation leave, medical benefits, personal days or Holiday pay. Work related injuries shall be covered under the Ohio Bureau of Workers Compensation.

RATE OF PAY

\$10.00/Hour

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. This is a seasonal position only. No

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promise of permanent employment or guarantee of any future permanent or part-time position will be made as a result of employment in this capacity. My (signature) below signifies that I have reviewed my position description, and that I understand its contents.

Director

Date

Employee

Date

Please submit an application and references to the Director of the Tuscarawas County Metropolitan Sewer District as indicated below. Application may be faxed, emailed or sent to the address below. Posting will remain open until filled by the successful candidate(s).

Contact Name: Michael Jones
Phone Number: 330-874-3262
Fax Number: 330-874-4203
Email: mjones.tcmsd@gmail.com
Address: Tuscarawas County Metropolitan Sewer District
9944 Wilkshire Boulevard NE
Bolivar, Oh 44612

