

**Public Notice**  
**Request for Qualifications (RFQ) for Engineering & Surveying Services**  
**Wilkshire Hills Water Transmission Line**

The Board of Commissioners, Tuscarawas County, Ohio (“Board”) is seeking qualified engineering and surveying firms to provide professional services for the design, permitting, and construction of a water transmission line connecting the Tuscarawas County Metropolitan Sewer District’s (“District”) Wilkshire Hills water system to the City of Canton’s water system for a secondary source of supply.

**Project Purpose:**

The project aims to establish a secondary source of water supply line to ensure Wilkshire Hills water system customers have access to clean water in case of disruptions to the District's existing water sources.

**Scope of Services:**

Engineering design and construction plans for the water transmission line. Surveying and mapping of the proposed route (using the District's preliminary map as a starting point). Assistance with easement acquisition for the transmission line right-of-way. Expertise in utilizing congressionally directed spending for project funding. Collaboration in securing supplementary funding sources, if necessary. Construction administration and oversight.

**Selection Process:**

Firms will be selected based on qualifications in accordance with the Ohio Revised Code (ORC) Chapter 153, Qualifications Based Selection (QBS) procedures.

**RFQ Materials:**

A detailed Request for Qualifications (RFQ) document outlining the project requirements, submission instructions, and evaluation criteria will be available on June 21, 2024 at the Tuscarawas County Metropolitan Sewer District, 9944 Wilkshire Boulevard NE, Bolivar, OH 44612 and online at <https://tcmsd.org/solicitations>.

**Submission Deadline:**

Statements of Qualifications (SOQs) must be submitted electronically to [mjones@tcmsd.org](mailto:mjones@tcmsd.org) or delivered in person to the Tuscarawas County Metropolitan Sewer District, 9944 Wilkshire Boulevard NE, Bolivar, OH 44612 by 4:00 PM EST on July 26, 2024.

**Contact:**

For further information regarding this RFQ, please contact: Michael Jones, P.E., Director/Sanitary Engineer, [mjones@tcmsd.org](mailto:mjones@tcmsd.org); Phone: (330) 874-3262.

## **Request for Qualifications (RFQ)**

**Project ID:** WH-22-01

**Project Title:** Wilkshire Hills Emergency Water Transmission Line

**Owner:** Tuscarawas County Commissioners

**Issuing Agency:** Tuscarawas County Metropolitan Sewer District

### **Project Description:**

Tuscarawas County (“County”) is seeking qualified engineering and surveying firms to provide professional services for the design, permitting, and construction of a water transmission line. This critical infrastructure project will establish a connection between the City of Canton's (“City”) water system and the County's Wilkshire Hills water system. The project will include a master meter station, pressure reducing station and all other appurtenances required for the transmission line. The project will include connection to the City’s existing 42-inch concrete water transmission line from its Beach City water treatment plant.

The primary purpose of the transmission line is to provide emergency water supply to the County in the event of a disruption to its existing water sources. The County has secured \$896,044 through the Environmental Protection Agency’s STAG program for the project.

### **Scope of Services:**

- Provide professional engineering services for design, including hydraulic modeling, pipe selection, and construction plans.
- Perform necessary surveying and mapping for the project.
- Assist with the acquisition of easements along the proposed route.
- Assist the County in utilizing funding through the Environmental Protection Agency’s STAG program allocated for the project.
- Assist in securing supplemental funding sources as needed.
- Prepare construction documents and specifications.
- Provide construction administration and inspection services.

### **Qualifications Requirements:**

- Demonstrated experience in the design and construction of water transmission lines.
- Proven expertise in hydraulic modeling and pipe selection.
- A strong understanding of Ohio's regulations pertaining to water infrastructure projects.
- Successful track record in securing project funding.
- Proven ability to effectively manage projects within budget and schedule constraints.
- Must possess a valid Ohio Professional Engineering License.
- Prior experience working with municipalities and counties in Ohio is preferred.

### **Selection Process:**

This project will utilize a qualifications-based selection process consistent with the Ohio Revised Code and following guidance from the American Council of Engineering Companies (ACEC).

Firms meeting the qualifications requirements will be shortlisted for further evaluation. Shortlisted firms will be invited to submit detailed proposals outlining their project approach, team qualifications, and cost estimates.

**RFQ Submission:**

Interested firms must submit the following information by 4:00 PM on July 26, 2024:

- Statement of Qualifications (SOQ) outlining relevant experience and expertise.
- Team composition and qualifications of key personnel assigned to the project.
- Examples of similar projects successfully completed.
- References from past clients.

**Evaluation Criteria:**

SOQs will be evaluated based on the following criteria:

- Relevant experience and qualifications of the firm and proposed team.
- Understanding of the project scope and objectives.
- Ability to meet project schedule and budget requirements.
- Experience in securing project funding.
- Demonstrated success in similar projects.
- References.

**Contact Information:**

For any questions regarding this RFQ, please contact:

Michael Jones, P.E.  
Director/Sanitary Engineer  
Tuscarawas County Metropolitan Sewer District  
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